



August 15-18, 2018

Commercial Booth Space Reservation Form

Company Information

Business Name _____
 Contact Person _____
 Address _____ City _____ State _____ ZIP _____
 Telephone _____ Email Address _____

BOOTH

- 10'x10' - \$150
- 10'x20' - \$250
- Larger Booth (contact us)

LOCATION

- Indoor (Tent)
- Indoor (Building)
- Outdoor

BOOTH SPACE*

- 1st Preference: # _____
 2nd Preference: # _____
 3rd Preference: # _____

*Please look at the Booth Space Map to choose your preferred location and booth space. Location and booth spaces are assigned by the committee by first come, first serve preference according to the time your registration is received with payment. Location and space preferences are not guaranteed.

IMPORTANT INFORMATION

BOOTH: Booths are approximately 10'x10'. If you need additional space, please choose the 10'x20' booth above. Once you are assigned a space, you will be required to stay in that location. Switching booth spaces will not be allowed.

ELECTRICITY: Provided.

SCHEDULE OF EVENTS:

SET UP BOOTH: Tuesday, August 14 from 3-8 PM. Vendors not set up by 8 PM, August 14, will forfeit their space without refund, unless previous arrangements have been made.

OCCUPY BOOTH: August 15-18. Vendors must be in their booths from 9 AM to the close of the fair each day. Vendors who leave early may be excluded from future fairs.

TAKE DOWN BOOTH: Saturday August 18. DO NOT REMOVE YOUR BOOTH UNTIL 9 PM, or until directed by the superintendent. Leaving early will result in the loss of refundable deposit.

BOOTH DESCRIPTION

Please describe in detail the ITEMS you plan to sell in your booth

PAYMENT INFORMATION

Booth Space(s): \$ _____

Refundable Deposit: +\$100
 (Deposit refundable in full if vendor fulfills contract)

Booth Fees: \$ _____

Early Bird Registration -\$ _____
 (Subtract \$50 if registering and paying before June 1st)

Total Booth Fees: \$ _____

Payment Method:

- Check**
 Mail check & completed form to
 Madison County Fairgrounds: PO
 Box 389, Rexburg, ID 83440
- Credit Card** (Visa/Mastercard)
 Payment accepted at
 madisonfairgrounds.com

Questions: Contact Tammy Sluder (208)360-9860

OFFICE USE

Amount _____ Received By _____ Date received _____ Recorded _____ Deposited _____