



August 15-18, 2018

Food Vendor Booth Space Reservation Form

Company Information

Business Name _____

Contact Person _____

Address _____ City _____ State _____ ZIP _____

Telephone _____ Email address _____

BOOTH (Per food truck or similar setup)
\$300 (includes electricity)

BOOTH SPACE*

1st Preference: # _____

2nd Preference: # _____

3rd Preference: # _____

**Please look at the Booth Space Map to choose your preferred booth space. Booth Spaces are assigned by the committee by first come, first serve preference according to the time your registration is received with payment. Location preferences are not guaranteed.*

BOOTH DESCRIPTION

Please describe in detail the FOOD you plan to sell in your booth:

IMPORTANT INFORMATION

LOCATION: Once you are assigned a space, you will be required to stay in that location. Switching booth spaces will not be allowed.

ELECTRICITY: Provided. You may bring a generator.

FOOD VENDORS: Please submit a copy of your State Food permit with your application. Contact Eastern Idaho Public Health District at (208) 356-3239 for state licensing requirements.

SCHEDULE OF EVENTS:

SET UP BOOTH: Tuesday August 14 from 3 - 8 p.m. Vendors not set up by 8 p.m. August 14, will forfeit their space without refund, unless previous arrangements have been made.

OCCUPY BOOTH: August 15 - 18. Vendors must be in their booths from 9 a.m. to the close of the fair each day. Vendors who leave early may be excluded from future fairs.

TAKE DOWN BOOTH: Saturday August 18. **DO NOT** remove your booth until 9 p.m., or until directed by the superintendent. Leaving early will result in the loss of refundable deposit.

PAYMENT INFORMATION

Booth Space(s): \$ _____

Refundable Deposit + \$100

Deposit refunded in full if Vendor fulfills contract

BOOTH FEES: \$ _____

Early Bird Registration - \$ _____

Subtract \$50.00 if registering before June 1

TOTAL BOOTH FEES: \$ _____

PAYMENT METHOD:

Check

Print this form, include a check payable to Madison County Fair Grounds, and mail to: Madison County Fair Grounds, P.O. Box 389, Rexburg, ID 83440

Credit Card (Visa/Mastercard)

Paypal/Square accepted at
madisonfairgrounds.com

Questions: Tammy Sluder (208)360-9860

OFFICE USE

Amount _____ Received by _____ Date Received _____ Recorded _____ Deposited _____